

**Net Zero Carbon Project Officer: Person Specification**

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| **Attributes** | **Essential** | **Desirable** |
| **Christian Commitment** | An understanding of and sympathy with the life and work of the Church of England in Chester Diocese.  A willingness to work with the different traditions within the Church of England | A working knowledge of the structures of the Church of England |
| **Qualifications and Training** | A relevant degree, equivalent qualifications or relevant experience | Building services professional, relevant degree or professional qualification/s in heritage management, sustainability or project management |
| **Experience and skills** | Proven practical experience in the management, development and conservation of the built environment with a focus on sustainability.  An understanding of and commitment to working with a range of building types, including clergy houses, churches and halls to improve their energy efficiency and work towards Net Zero Carbon.  Knowledgeable and passionate about environmental issues and climate change.  The ability to advise on plans for the development of clergy housing and church buildings.  Understanding of and confidence working with numerical, technical, and financial data.  Understanding of Local Authority planning processes  Experience in successful problem solving and project management  Excellent skills in interpersonal relationships, negotiation and written and visual communication and presentation  Understanding of how and where capacity funding may be sought | Knowledge of Church of England legislation applicable to Church Buildings  Experience of working with heritage or listed buildings |
| **Personal Qualities** | The capacity to build relationships with colleagues, parish clergy and volunteers, and other stakeholders working across the area of the Diocese.  Strong interpersonal skills, so as to engage colleagues, clergy and PCCs in working towards Net Zero Carbon for church-owned buildings and land.  A desire to work as part of a team, working collaboratively with Surveyors, DAC, Outreach Department and others at Church House  The capacity to work and make decisions independently.  Good IT skills, with a basic understanding of Microsoft Office.  Flexibility to work occasional evenings and weekend as required |  |
| **General** | Full driving licence and access to a car. |  |

October 2023