

**Person Specification:** Food and Beverage Preparation Assistant

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| **Attributes** | **Essential** | **Desirable** |
| **Qualifications and Training** | The candidate will possess:   * a catering / food qualification, or relevant experience; and * food Safety Level 2 with allergen training; |  |
| **Experience and skills** | The candidate will possess:   * experience of implementing menus that incorporate guests’ dietary requirements and allergies; * experience as a kitchen assistant / cook; * a good attention to detail; * good organisational skills; * experience of delivering successful food offerings; * experience of working to tight schedules and deadlines; and * experience of implementing and managing Food Safety and all legal/compliance focus areas. | * a successful track record of working in a busy F&B operation / kitchen; * experience of menu planning; * experience of working in the kitchen of a retreat house, or similar; * experience of working at a Christian retreat house; * confidence with current health and safety policy and procedures. |
| **Personal Qualities** | The candidate will be:     * in sympathy with the vision and mission of Foxhill as well as the aims and objectives of the Church of England; * friendly and outgoing personality, a tolerant, flexible disposition, with a good sense of humour; * a team player who operates collaboratively; * a person of integrity; * able to work under pressure; * an encouraging team player; and * flexible. |  |
| **General** | The candidate will possess:   * ability to make own way to Foxhill. |  |

October 2023