

Application Form

Application for the post of Families & Children's Coordinator at St Anne's, Sale. Please complete and post this form to: The Revd Canon Alison Cox



Completed application forms must be returned by: Thursday 30 September 2021.

Please write or type clearly using black pen, in order that this form can be photocopied

Where did you hear about this vacancy? _____

NAME:

ADDRESS:

.....

.....

Email:

PHONE NUMBER (landline/mobile):

Please provide the names, organisations, job titles, addresses and phone numbers of three referees. At least one must be your current or most recent employer.

Please indicate the capacity in which you know the referees.

| 1 | 2 | 3 |
|---|---|---|
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| | | |

1 May we approach this referee for a reference now? YES/NO

2 May we approach this referee for a reference now? YES/NO

3 May we approach this referee for reference now? YES/NO

Beginning with your current or most recent employer and working backwards in chronological order, please give details of your career to date.

| Dates | | Name and address of employer | Job title and summary of duties | Reason for leaving |
|-------|----|------------------------------|---------------------------------|--------------------|
| From | To | | | |
| | | | | |

| Dates | | Place of study | Qualifications attained |
|-------|----|----------------|-------------------------|
| From | To | | |
| | | | |

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|--|
| <p>Membership of Professional Bodies (if applicable)</p> |
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Do you possess a car? YES/NO Do you possess a full driving licence? YES/NO

Please give your reasons for applying for this post. You should outline your interest in the post and describe your relevant skills and experience. You should also use this space to tell us anything not covered elsewhere, which you feel is relevant. Please check the job description and person specification before completing this section. You may use up to two sides of A4 but should not feel obliged to fill the space.

Please continue overleaf
Continued from previous page

Health: Please specify any special access requirements you may have in order to attend interview.

Rehabilitation of Offenders Act

Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time, as they become 'spent'. [However, this post is **exempt** from the above Act, therefore, **ALL** convictions and any cautions or bind-overs must be declared and cannot be regarded as 'spent'.]

Have you ever been convicted of a criminal offence? Yes / No

Do you have any criminal charges or summonses pending against you? Yes / No

I confirm that the information contained on this application form is, to the best of my knowledge, correct and accurate. I agree to the information being processed in accordance with the Data Protection Act.

Signed :

Dated :

Return this form either by post or email to:

The Revd Canon Alison Cox
St Anne's Vicarage
Church Road West
SALE M33 3GD

email: alisoncox19@hotmail.com

Deadline: Thursday 30 September 2021