

**Person Specification Director Designate of Foxhill**

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| **Attributes** | **Essential**  | **Desirable** |
| **Christian Commitment** | * A deep, growing, and demonstrable faith in Jesus Christ with a mature spirituality
* Passionate about own Christian discipleship and forming others in the life and ways of Christ.
* A committed and disciplined life of prayer strong enough to sustain a busy and demanding role.
* A willingness to work with the different traditions within the C of E
* Spiritually discerning - particularly in relation to the ongoing use of Foxhill.
 | * A familiarity with, understanding of the structures of the Church of England
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| **Qualifications and Training**  | * Professional qualification in leadership, management or hospitality.
* Flexibility to work in a variety of situations e.g. leading worship to cleaning.
 | * Clear grasp of the complementary roles of ordained and lay ministers in the Anglican Church.
* Hospitality qualification
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| **Experience and skills** | * Awareness of a range of Christian spiritualities from personal practical involvement.
* Ability to minister and lead worship for people from a variety of backgrounds.
* Experience of successful development and delivery of a strategic plan
* Experience of organising and leading Christian Retreats
* Experience of leading, managing and motivating a team including budget planning and the deployment of resources.
* Understanding of the expectations and needs of a Christian Retreat House.
* Knowledge and understanding of business and financial matters, with the ability to develop, manage, implement and provide leadership of a successful business.
* Track record of providing strong and inspirational leadership.
* Excellent organisational and time management skills.
* Efficient with administration and competent in IT
* Strong verbal communications skills and ability to produce clear written records and reports
 | * Experience of working in the Christian (or general) hospitality sector.
* Experience in marketing and promoting events.
* Experience of giving and receiving spiritual direction and/or mentoring.
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| **Personal Qualities** | * A committed and practising member of the Church of England or CTBI
* Ability and commitment to working flexibly and collaboratively with colleagues as part of a team, and to handle potential conflict.
* Gifted in offering a generous welcome and hospitality, and able to respond creatively to last minute changes of plan.
* Excellent and creative communication skills, particularly in respect to the Bible.
* A proven ability to develop and sustain effective working relationships with a diverse range of people and organisations.
* Organised and administratively able with good and effective working knowledge of IT and social media platforms
* Able to demonstrate emotional intelligence, resilience and flexibility
* A person of integrity, who demonstrates good judgement, commitment and reliability
* Approachable and a good listener
* The sensitivity to relate well to and work with people of faith and no faith.
* A proven ability to maintain the highest standards of confidentiality
* An ability to work under pressure.
* An encouraging team player.
 | * To have a working understanding of the structures of the Church of England
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| **General**  | * Full driving licence and access to a car.
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There is an Occupational Requirement that the post holder is a practising Christian, in accordance with the Equality Act, 2010.

An Enhanced DBS Disclosure will be required for the postholder,

December 2021