

**Person Specification Director Designate of Foxhill**

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| **Attributes** | **Essential** | **Desirable** |
| **Christian Commitment** | * A deep, growing, and demonstrable faith in Jesus Christ with a mature spirituality * Passionate about own Christian discipleship and forming others in the life and ways of Christ. * A committed and disciplined life of prayer strong enough to sustain a busy and demanding role. * A willingness to work with the different traditions within the C of E * Spiritually discerning - particularly in relation to the ongoing use of Foxhill. | * A familiarity with, understanding of the structures of the Church of England |
| **Qualifications and Training** | * Professional qualification in leadership, management or hospitality. * Flexibility to work in a variety of situations e.g. leading worship to cleaning. | * Clear grasp of the complementary roles of ordained and lay ministers in the Anglican Church. * Hospitality qualification |
| **Experience and skills** | * Awareness of a range of Christian spiritualities from personal practical involvement. * Ability to minister and lead worship for people from a variety of backgrounds. * Experience of successful development and delivery of a strategic plan * Experience of organising and leading Christian Retreats * Experience of leading, managing and motivating a team including budget planning and the deployment of resources. * Understanding of the expectations and needs of a Christian Retreat House. * Knowledge and understanding of business and financial matters, with the ability to develop, manage, implement and provide leadership of a successful business. * Track record of providing strong and inspirational leadership. * Excellent organisational and time management skills. * Efficient with administration and competent in IT * Strong verbal communications skills and ability to produce clear written records and reports | * Experience of working in the Christian (or general) hospitality sector. * Experience in marketing and promoting events. * Experience of giving and receiving spiritual direction and/or mentoring. |
| **Personal Qualities** | * A committed and practising member of the Church of England or CTBI * Ability and commitment to working flexibly and collaboratively with colleagues as part of a team, and to handle potential conflict. * Gifted in offering a generous welcome and hospitality, and able to respond creatively to last minute changes of plan. * Excellent and creative communication skills, particularly in respect to the Bible. * A proven ability to develop and sustain effective working relationships with a diverse range of people and organisations. * Organised and administratively able with good and effective working knowledge of IT and social media platforms * Able to demonstrate emotional intelligence, resilience and flexibility * A person of integrity, who demonstrates good judgement, commitment and reliability * Approachable and a good listener * The sensitivity to relate well to and work with people of faith and no faith. * A proven ability to maintain the highest standards of confidentiality * An ability to work under pressure. * An encouraging team player. | * To have a working understanding of the structures of the Church of England |
| **General** | * Full driving licence and access to a car. |  |

There is an Occupational Requirement that the post holder is a practising Christian, in accordance with the Equality Act, 2010.

An Enhanced DBS Disclosure will be required for the postholder,

December 2021