**Job Description: Children and Families Worker at Christ Church Higher Bebington**

|  |  |
| --- | --- |
| **Job Title** | Children and Families Worker – Part Time |
| **Reporting to** | Vicar of Christ Church Higher Bebington |
| **Location** | Christ Church, Higher Bebington, Wirral |
| **Travel** | Within local area |
| **Working Hours** | Part time role circa 50% of a full time 37.5 hours per week. Exact hours and working pattern to be negotiated taking into account required attendance at certain activities within our existing weekly/monthly timetable and involving some evening/weekend work.Paid annual holidays of 25 days plus Bank Holidays on a pro rata basis. |
| **Salary** | Based on £26,000 to £30,000 pro rata depending on qualifications and experience. |
| **Start Date** | Negotiable, but ideally September 2024 |
| **Background**Christ Church Higher Bebington is a welcoming church with strong community networks. Our aim is to celebrate and share the Good News of God’s love for us in Christ through worship, teaching, learning and practical action. We are seeking a dedicated Children and Families Worker to coordinate outreach activities to children (from 0 to 18 years) and their families within our parish. |
| **Responsibilities*****Vision and strategy**** Consider the needs of children and families within our community and identify new ways to meet them, working at the interface between our Church and the wider community.
* Develop a strategy for engaging with the parents/carers of children in our Parish, encouraging them to also become involved in the life of the Church and grow in faith.
* Maintain and develop links with existing children and families at CCHB.

***Delivery of activities**** Coordinate the existing programme of outreach activities for children and families at CCHB, working closely with existing volunteers.
* Work alongside the “Schools Team” to deliver outreach activities in schools within our Parish.
* Work alongside our existing Safeguarding Officer to promote and apply the Child Protection Policy and any other safeguarding needs.

***People**** Encourage and grow the existing community of volunteers at CCHB to support children and families’ ministry and manage resourcing of activities amongst this group.
* Promote an inclusive approach where all are welcomed and valued, including working alongside children and families with special needs.
* Liaise with children’s workers at other local churches and in our local community.
 |
| **Organisational requirements:*** An Occupational Requirement exists for the post holder to be a practising Christian in accordance with the Equality Act, 2010.
* The successful applicant is required to make CCHB their primary place of worship for the duration of their appointment.
* The successful applicant will become a member of the ministry team.
* An enhanced DBS Disclosure will be required for the successful candidate.
* The appointment is subject to satisfactory references including one from your current place of worship.
 |

**Person Specification**

|  |  |  |
| --- | --- | --- |
| **Requirement** | **Essential** | **Desirable** |
| **Education and qualifications** | Basic literacy, numeracy and IT skills. | * Qualifications related to working with children/children’s ministry.
* First Aid certification.
 |
| **Experience** | Experience of working with children and families within a church/faith environment. | * Experience working with children and families with special needs.
* Experience of event planning/project management including risk assessment.
* Experience of sourcing and applying for funding.
 |
| **Skills and Abilities** | * Excellent communication skills, ability to communicate with both children and adults in an engaging and inspiring way.
* Proven ability to build, lead and work within a team.
* Ability to work on own initiative.
* IT skills and the ability to use them effectively.
* Good organisational skills
* Excellent time management
* Actively encourages an environment which cherishes diversity and nurtures equality.
 | * Able to work with social media.
* Able to drive.
 |

The appointment will be subject to successful completion of a 3-month probationary period. We have secured funding for this position for 2 years.

For further information or the opportunity to speak informally about the role, please contact the incumbent Rev. Mike Loach (0151 609 0943).

**Application is by CV and application form by e-mail to** **parishoffice@christchurchhigherbebington.org.uk** **or direct to the Parish Office, Christ Church Higher Bebington.**

**Application deadline:** 29th July 2024 with interviews in early August.