

**VOLUNTEER APPLICATION FORM**

**Application for the voluntary post of** **Assistant Director of Vocations**

**Please complete and email this form to Liz Geddes:** [**liz.geddes@chester.anglican.org**](mailto:liz.geddes@chester.anglican.org)

# Completed application forms must be returned by: Sunday 5th December 2021

Where did you hear about this vacancy? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**PHONE NUMBER** (daytime): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PHONE NUMBER** (evening): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the names, organisations, job titles, addresses and phone numbers of two referees.

Please indicate the capacity in which you know referees.

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| --- | --- |
| **1** | **2** |
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|  |  |
|  |  |
|  |  |
|  |  |

1 May we approach this referee for a reference now? **YES/NO**

2 May we approach this referee for a reference now? **YES/NO**

Beginning with your current or most recent employer and working backwards in chronological order, please give details of your career / experience to date.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dates | | Name and address of employer | Job title and summary of duties | Reason for leaving |
| From | To |  |  |  |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Dates | | Place of study | Qualifications attained |
| From | To |  |  |
|  |  |  |  |

|  |
| --- |
| Membership of Professional Bodies (if applicable) |

|  |
| --- |
| Do you possess a car, and a full driving licence? **YES/NO** |
| Please give your reasons for wanting to volunteer with this organisation. Please also include previous experience of working with children or adults, including those experiencing, or at risk of abuse or neglect. |

Rehabilitation of Offenders Act

Under the provisions of the Rehabilitation of Offenders Act, you do not have to disclose information on certain convictions after a set period of time, as they become ‘spent’.[ However, this post is **exempt** from the above Act, therefore, **ALL** unspent convictions and any cautions or bind-overs must be declared and cannot be regarded as ‘spent’.]

Have you ever been convicted of a criminal offence? Yes / No

Do you have any criminal charges or summonses pending against you? Yes / No

Having a criminal record will not necessarily bar you from working with us.

Equality Act

If invited to interview, are there are special arrangements that you would like to be made for you?

**I confirm that the information contained on this application form is, to the best of my knowledge, correct and accurate. I agree to the information being processed in accordance with the General Data Protection Regulations.**

**Signed : …………………………………**

**Dated : …………………………………..**