

Alvanley and Manley Churches PCC

Some notes on the accounts for 2018

I was the only person to offer to help rescue the situation resulting from Diane's illness and I was able to obtain access to the current account with Santander and thus be able to keep an eye on progress and countersign cheques.

Diane's accounting was meticulous and all transactions have been entered into a spreadsheet which I am able to read and understand. I should mention however that visiting clergy fees seem to have been "added" as a negative figure to the receipts sheet, effectively making a correction to the collections paid in, with the clergy fees withheld.

I must add that I don't understand what Pay Pal transactions represent.

I have taken all her figures under each category she has used and summarised them in an Accounts Summary for the year 2018

I have also taken the bank balances for 29.12.17 (i.e. after the last payment in 2017 was made and 31.12.18 (after the last payment in 2018 was made) for current and deposit accounts. The main feature is that the current account was propped up in 2018 by three transfers from the deposit account totalling £7000. On this basis there was a net fall in bank funds of £1208.08 – from a total of £17922.84 to £16714.08.

The transactions recorded in the spreadsheet if the transfer of money from the deposit account is excluded seems to show to me an overall loss of £1328.48. Diane has drawn up a Bank Reconciliation which seems to work but I am not sure where her starting point comes from.

However it all looks pretty tidy to me, but we are slowly trickling away money and were only held together last year by use of the deposit account reserves and some rather large donations.

And finally I have to admit that this is rather more complicated than I had expected and I doubt if I have the competence or time to function as more than a stop-gap to keep things ticking over until a permanent treasurer can be found.

I am afraid I can't get to the start of your meeting on Thursday as I have a French Class but could be there for 8.15 if that is any good

Mike Gann

1<sup>st</sup> March 2019

**Alvanley & Manley PCC 2018**  
**Santander**  
**Summary and Bank Reconciliation**

<b>Cash Book Balance b/f at 01.01.18</b>	<b>855.19</b>
Receipts	38540.78
Payments	-32869.26
<b>Cash Book Balance c/f at 31.12.18</b>	<b>6526.71</b>
<b>Add unpresented cheques</b>	
<b>Date</b>	<b>Cheque Number</b>
	<b>Amount</b>
16-Oct-18	109
	148.50
	<b>148.50</b>
<b>Less Uncredited Receipts</b>	<b>0.00</b>
<b>Bank statement balance at 31.12.18</b>	<b>6675.21</b>

# Alvanley & Manley PCC 2018 CBF Deposit Fund Summary

Balance b/f at 01.01.18	16983.65
Receipts	55.90
Payments	-7000.00
Balance c/f at 31.12.18	<b>10039.55</b>

# Alvanley & Manley PCC 2018 CBF Deposit Fund Receipts

Date	Description	Total Amount	Interest	Santander Current Account
31-Mar-18	Interest	13.19	13.19	
30-Jun-18	Interest	12.18	12.18	
30-Sep-18	Interest	13.56	13.56	
31-Dec-18	Interest	16.97	16.97	
		<b>55.90</b>	<b>55.90</b>	<b>0.00</b>

**St John the Evangelist, Alvanley and Manley**  
**Financial Statements for the year ended 31st December 2018**  
**General (Unrestricted) Fund Receipts and Payments Account**

	Note	2018	2017
<b>Receipts</b>			
<b>Voluntary Receipts</b>			
<b>Regular Giving</b>			
Planned giving		7835.20	9659
Collections and other giving		3940.39	4139
Income tax recovered		3829.29	3630
Yellow envelopes		329.68	
<b>Other Voluntary Receipts</b>			
Gift Day Donations		5179.12	3990
Third Party Grants			500
Parish Council Grant			0
Waived Clergy Expenses			1473
<b>Receipts from activities generating funds</b>			
Newsletter revenue		125.00	0
Fund Raising Income		4310.36	10335
<b>Receipts from Church Activities</b>			
Fees		2575.50	2341
Sundry receipts		3175.20	
From CBF Deposit		7000.00	
From PayPal		2250.01	
<b>Receipts from investments</b>			
Interest received			54
Less clergy fees deducted from collections		-1637.53	
Less visiting clergy travel		-225.60	
Less cash payments		-150.96	
Plus interest on tax		5.12	
<b>Total Receipts</b>		<b>38540.78</b>	<b>36121</b>

## Payments

<b>Fund Raising Costs</b>	682.58	1710
<b>Church activities</b>		

PCC Donations	0.00	140
PCC Fees	1243.00	
Diocesan Parish Share	20688.96	20184
Heating and Lighting	2274.89	1615
Verger	440.00	440
Insurance	2126.27	3344
Church Supplies		0
Church Maintenance	1842.86	5475
Churchyard Maintenance		15
Clergy/Vicarage Expenses	1359.56	4478
Newsletter printing costs	228.00	228
Other publications	186.44	180
Vicarage Copier	401.59	395
Fees and expenses to visiting clergy	0.00	256
Sundry Expenses (includes Church Supplies £89.68)	1395.11	111

<b>Total Payments</b>	<b>32869.26</b>	<b>38571.00</b>
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<b>Excess of payments over receipts</b>	<b>-5671.52</b>	<b>2450.00</b>
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	Current	Deposit	Total	Change
Bank current and deposit accounts 1st January 2018	939.19	16983.65	17922.84	
Bank current and deposit accounts 31st december 2018	6675.21	10039.55	16714.76	-1208.08