Alvanley and Manley Churches PCC

Some notes on the accounts for 2018

I was the only person to offer to help rescue the situation resulting from Diane's illness and I was able to obtain access to the current account with Santander and thus be able to keep an eye on progress and countersign cheques.

Diane's accounting was meticulous and all transactions have been entered into a spreadsheet which I am able to read and understand. I should mention however that visiting clergy fees seem to have been "added" as a negative figure to the receipts sheet, effectively making a correction to the collections paid in, with the clergy fees withheld.

I must add that I don't understand what Pay Pal transactions represent.

I have taken all her figures under each category she has used and summarised them in an Accounts Summary for the year 2018

I have also taken the bank balances for 29.12.17 (i.e. after the last payment in 2017 was made and 31.12.18 (after the last payment in 2018 was made) for current and deposit accounts. The main feature is that the current account was propped up in 2018 by three transfers from the deposit account totalling £7000. On this basis there was a net fall in bank funds of £1208.08 – from a total of £17922.84 to £16714.08.

The transactions recorded in the spreadsheet if the transfer of money from the deposit account is excluded seems to show to me an overall loss of £1328.48. Diane has drawn up a Bank Reconciliation which seems to work but I am not sure where her starting point comes from.

However it all looks pretty tidy to me, but we are slowly trickling away money and were only held together last year by use of the deposit account reserves and some rather large donations.

And finally I have to admit that this is rather more complicated than I had expected and I doubt if I have the competence or time to function as more than a stop-gap to keep things ticking over until a permanent treasurer can be found.

I am afraid I can't get to the start of your meeting on Thursday as I have a French Class but could be there for 8.15 if that is any good

Mike Gann
1st March 2019

Alvanley & Manley PCC 2018
Santander
Summary and Bank Reconciliation

Cash Book Balance b/f at 01.01.18				**855.19**
Receipts				38540.78
Payments				-32869.26
Cash Book Balance c/f at 31.12.18				**6526.71**
Add unpresented cheques				
Date	**Cheque Number**	**Amount**		
16-Oct-18	109		148.50	
				148.50
Less Uncredited Receipts				**0.00**
Bank statement balance at 31.12.18				**6675.21**

Alvanley & Manley PCC 2018
CBF Deposit Fund
Summary

Balance b/f at 01.01.18	16983.65
Receipts	55.90
Payments	-7000.00
Balance c/f at 31.12.18	**10039.55**

Alvanley & Manley PCC 2018
CBF Deposit Fund
Receipts

Date	Description	Total Amount	Interest	Santander Current Account
31-Mar-18	Interest	13.19	13.19	
30-Jun-18	Interest	12.18	12.18	
30-Sep-18	Interest	13.56	13.56	
31-Dec-18	Interest	16.97	16.97	
		55.90	**55.90**	**0.00**

St John the Evangelist, Alvanley and Manley
Financial Statements for the year ended 31st December 2018
General (Unrestricted) Fund Receipts and Payments Account

	Note	2018	2017
Receipts			
Voluntary Receipts			
Regular Giving			
Planned giving		7835.20	9659
Collections and other giving		3940.39	4139
Income tax recovered		3829.29	3630
Yellow envelopes		329.68	
Other Voluntary Receipts			
Gift Day Donations		5179.12	3990
Third Party Grants			500
Parish Council Grant			0
Waived Clergy Expenses			1473
Receipts from activities generating funds			
Newsletter revenue		125.00	0
Fund Raising Income		4310.36	10335
Receipts from Church Activities			
Fees		2575.50	2341
Sundry receipts		3175.20	
From CBF Deposit		7000.00	
From PayPal		2250.01	
Receipts from investments			
Interest received			54
Less clergy fees deducted from collections		-1637.53	
Less visiting clergy travel		-225.60	
Less cash payments		-150.96	
Plus interest on tax		5.12	
Total Receipts		**38540.78**	**36121**

Payments

Fund Raising Costs	682.58	1710		
Church activities				
PCC Donations	0.00	140		
PCC Fees	1243.00			
Diocesan Parish Share	20688.96	20184		
Heating and Lighting	2274.89	1615		
Verger	440.00	440		
Insurance	2126.27	3344		
Church Supplies		0		
Church Maintenance	1842.86	5475		
Churchyard Maintenance		15		
Clergy/Vicarage Expenses	1359.56	4478		
Newsletter printing costs	228.00	228		
Other publications	186.44	180		
Vicarage Copier	401.59	395		
Fees and expenses to visiting clergy	0.00	256		
Sundry Expenses (invcludes Church Supplies £89.68)	1395.11	111		
Total Payments	**32869.26**	**38571.00**		
Excess of payments over receipts	**-5671.52**	**2450.00**		
	Current	Deposit	Total	Change
Bank current and deposit accounts 1st January 2018	939.19	16983.65	17922.84	
Bank current and deposit accounts 31st december 2018	6675.21	10039.55	16714.76	-1208.08