

# Supporting Documentation

## Eastham St Mary – Boundary wall repairs

### Note to parish

This bundle includes all the supporting documentation to your faculty application as required under Rule 5.5 of the Faculty Jurisdiction (Amendment) Rules 2019.

### List of documentation

Item	Description	Page
<i>Overview</i>		
1	Schedule of Works or Proposals from the Petition for Faculty logged 3 February 2023	2
<i>Proposals</i>		
2	Schedule of Works and Specification Notes dated 12 January 2023 (includes details of the significance and needs), received 25 January 2023	3
3	Drawing number R58242-301 Revision A, Condition Survey of Wall: Plumb Bob Survey of Wirral Council dated 18 June 2022, received 25 January 2023	12
4	Drawings of Donald Insall Associates date 29 July 2022 and numbered 2000 Elevations A & B Proposed Repairs, 2001 Elevations C & D Proposed Repairs, 2002 Elevations E & F Proposed Repairs and 2003 Elevations G, H & J Proposed Repairs, all received 7 February 2023	13
<i>Correspondence</i>		
5	Correspondence between the parish, DAC office and others from 25 January 2023 to 1 March 2023	17

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Caroline Hilton, DAC Secretary



28 April 2023

**We petition the Court for a faculty to authorise the following-**

*Please describe the works or other proposals for which a faculty is sought in the way recommended by the Diocesan Advisory Committee in its Notification of Advice.*

**SCHEDULE OF WORKS OR PROPOSALS**

Please see attached documents

CDSM.05 Schedule of Work and Specification

Work to be carried out by Wirral Borough Council who are responsible for the graveyard.

*Copies of the Standard Information Form and any drawings, plans, specifications, photographs or other documents showing the proposals must be provided with this petition.*

# Damaged Boundary Wall, St Marys Church, Eastham; Schedule of Works and Specification Notes.

12.01.2023



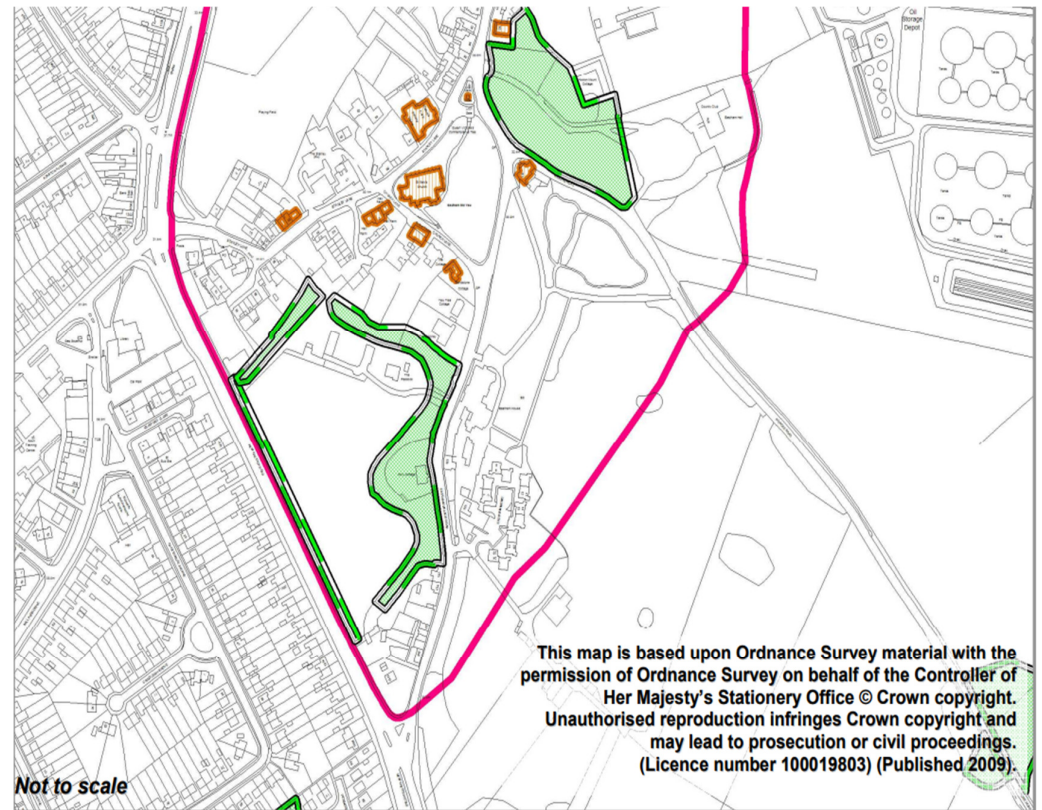
## 1. Introduction

### 1.1 Background

The Church of St Marys Eastham is located the centre of Eastham Village with its main gate facing onto the Eastham Village Cross. A secondary entrance can be found to the South of the Church along Church Lane. The church is listed Grade II. Also on the site is an ancient Yew tree which was reported to be in existence in 1152. In addition the churchyard contains the war graves of fourteen service personnel of World War I, and a Merchant Navy officer of World War II. The church also sits within the Conservation Area Boundary of Eastham Village.

### 1.2 Consents

Faculty will be needed for the repair works. Due to the proximity of human remains, and the likely extent of below-ground works, the repairs will not fall under List B. (Such “List B” works would normally only require consultation with the Archdeacon, under B6 Churchyard etc (2) “The repair or rebuilding of walls”). The Diocese have confirmed that the repair works will require a Faculty application. Some of the work is immediately adjacent to a highway, and a temporary road closure is likely to be required for the duration of the works.



#### Key



Listed Buildings



Tree Preservation Orders



Conservation Area Boundary

*Map showing Listed Buildings, TPO's and Conservation Area*



## 2. Scope of Damage

### 2.1 Inspection

Taking down of the front face and any rubble core will allow the backing stones to be inspected to assess the extent of any damage. Any loose sandstone masonry taken from the rear of the wall should also be inspected and assessed for potential re-use. Structural Engineer to assess the retained ground and design any additional works required to improve the retaining wall's structure.

### 2.2 Rebuilding

The wall should be carefully rebuilt using the same facing units in their original locations. Any badly damaged facing units should be cut down for re-use if possible, or replaced with new, closely matching red sandstone. Replacement stone may either be local stone from a reputable salvaged source, or alternatively new stone from a suitable operational quarry of similar geology, texture and colour.

Any new stone should be lightly tooled to match the overall texture of the wall, or smooth for any replacement coping stones. Facing stones should be of the same thickness as the existing face, and in large sizes to match the scale and character of the wall as a whole, and well bonded / toothed into the existing bonding pattern to achieve maximum strength and stability.

Stainless steel reinforcement may be used to tie the front and rear faces of the wall together more firmly if there are no through-stones, or if the rear of the wall is of relatively poor quality or has been rebuilt in brick.



*Existing Wall Condition*

Although ground water penetration does not appear to be an existing problem with the wall, the insertion of small diameter flexible pipes in the perpends of the lower course, running down to the outside face of the wall, may be a sensible addition.

The wall should be constructed using a natural hydraulic lime (NHL) based mortar with a well-graded, natural sand. One of the two more durable grade (3.5 or 5 are most likely to be suitable). This will set more quickly and give greater strength than a hydrated lime or lime putty mix yet retain more of the flexibility and porosity required in such a wall.

The mortar must be no denser than the sandstone, or else the stone will suffer accelerated damage from water and salts. Cement should not be used. Coloured mortar should not be used. Joints should be as narrow and tight as possible, to match the coursing and bonding of the remaining wall. Joints should be finished flush or slightly recessed, depending on the condition of the arises.

Detailed Scope of Work please refer to the following:

1. CDESM.05-M2-ElevationRepairs\_2000-Elevation A & B
2. CDESM.05-M2-ElevationRepairs\_2001-Elevation C & D
3. CDESM.05-M2-ElevationRepairs\_2002-Elevation E & F
4. CDESM.05-M2-ElevationRepairs\_2003-Elevation G & H
5. R58242-301A



*Area of unsecure damaged Boundary Wall*

## Specification Notes

### 1. Rebuilding stonework

#### 1.1 Generally

1.1.1 Mortar that is used in repair work should never be stronger than the adjoining stonework. Provide sample panels of rebuilding, pointing, consolidation and finish for Architect to approve.

##### 1.1.2 Mortar Samples

The Contractor is to allow for the Architect to approve the colours of mortar mixes before commencing, and providing sample panels, as directed by the Architect, of pointing 0.5 sq.m for approval of colours and workmanship. Area, location, size and requirements of each panel are to be agreed with the Architect prior to work being carried out. Allow for 5 no panels of different mortar mixes.

The approval for obtaining a palette of mortars / mortar samples will be subject to dried mortar samples on the basis of a) broken samples, and b) wall samples showing the completed finish / joint treatment.

#### 1.2 Materials

##### 1.2.1 Water

Water is to be clean, obtained from mains supply, and is to be conveyed and stored in clean containers. Water containers are not to be used for any other purpose (e.g.: not for washing utensils or mixing materials). Water is to be tested to BS3148 if required.

##### 1.2.2 Sand

Sand is to be clean, sharp, pit fresh-water sand, free from loam, salts, organic matter and other impurities, and in accordance with BS1198, 1199 and 1200: "Building Sand from Natural Sources".

Sand is to be selected for colour, mix to achieve required shades of mortar mix colours, and to match existing where specified.

Sand for self-coloured mortars is to be from one source Different loads are to be mixed if necessary to ensure consistency of colour and texture.

All sand is to be graded by sifting through a stack of sieves in accordance with BS410. Range of sand particles to be 3mm to 0.075mm .

### 1.2.3 Lime

1. Lime putty is to be ready prepared to BS890, section 4. Lime putty is to be supplied and stored in airtight bins. Lime putty is supplied by the following:
  - i) St Blaise Ltd (Rose of Jericho Ltd), Westhill Barn, Evershot, Dorchester, Dorset DT2 0LD (tel: 01935 83 662);
  - ii) H J Chard & Sons, Feeder Road, Bristol, BS2 0TJ (Tel 01272 77 76 81)
  - iii) Bleaklow Industries Ltd, Hassop Ave, Hassop, Bakewell, Derbyshire DE4 1NS (tel: Bakewell (Tel: 01246 58 22 84).
2. Natural hydraulic lime: to be NHL 2 Singleton Birch for general building and repointing work; to be NHL 3.5 Singleton Birch for exposed masonry (cappings)

### 1.2.4 Unspecified additives

No plasticisers, workability agents, anti-freeze compounds, air entrainers or other additives are to be used unless expressly instructed by the Architect

## 1.3 Mixing

Do not use any mix where the set has started. Use of cement as a gauging material requires an ARCHITECTS INSTRUCTION.

Avoid contamination of one type of material by another and by any set material.

Do not use mixes after initial set has taken place and do not re-temper or reconstitute mixes unless permitted by manufacturer.

## 1.4 Mortar Mix Proportions

Trial mixes should be prepared on site for architect's approval. Premixed mortar samples may also be provided.

1. 1 parts NHL 3.5 Hydraulic Lime: 2 parts sand
2. 2 parts NHL 2 Hydraulic Lime: 5 parts sand

## 1.5 Workmanship

### 1.5.1 Samples

The Contractor should allow for the preparation of samples of all types of mortars required to the satisfaction of the architect prior to carrying out any of the main works.

### 1.5.2 Personnel

All work is to be carried out by appropriately trained and experienced personnel. Details of each person's qualifications and experience should be forwarded to the architect before commencement on site.

### 1.5.3 Inclement Weather

No wet trades are to be carried out in frosty weather, when the temperature is below 5oC on a falling thermometer, or below 3oC on a rising thermometer.

### 1.5.4 Protection

Provide all protection to the works as necessary to prevent any damage to completed works or from following trades.



Provide protection to all mortars to allow slow curing and complete carbonation prior to exposure to wind, rain, frost or direct sunlight. Protection for at least four weeks should always be provided. In winter protection should be allowed for as long as possible: ideally the works should be programmed so that no mortars are subjected to frost in their first season. The architect may require removal and replacement of any mortars where premature exposure to frost is suspected.

## 1.6 Jointing and Pointing

The area appears to have been repointed at some time in the past with an unsuitable or inappropriate mortars, such as hard cement.. It will be necessary to remove all the existing pointing and adhering mortar. It is important that the work generally be carried out using hand tools in order to avoid further damage to the arrises and stone faces.

Finish exposed joints neatly as the work proceeds. Note that joints are generally recessed. The depth of recess is to be agreed in advance with the architect. Samples are to be prepared to match.

The prepared stone face is to be cleaned with a soft stiff bristle brush and thoroughly flushed out with clean water, avoiding unnecessary saturation. All dust and loose materials must be removed. The Contractor's attention is drawn to the need of re-wetting the stonework prior to pointing due to the stonework drying out excessively during hot weather during the course of the Contract.

Finished work to be protected from frost action, direct sun and rain for a month, until the face has dried and hardened. "Rock-wool building mats" or "bubble polythene sheets" are to be used against frost. "Hessian sacking" is to be covered over the pointed areas, sacking to be mist sprayed at least three times daily with water for a minimum period of two weeks to promote carbonation of lime mortars by wetting and drying cycles.

A roughened texture is to be produced after initial set of the mortar has taken place, with joint slightly recessed, and is to be finished by tamping with the bristle ends of a brush but not brush finished. Only bristle or phosphor bronze wire brush to be used.

No voids to be left. Remove excess mortar immediately from adjacent faces and protect the work from rapid drying out and rain. No brush marks are permitted on the pointing.

## 1.7 Stonework

### 1.7.1 Selection of Stone

Stone to be red sandstone of UK origin to closely match density, colour, texture, weathering characteristics and geological origin of the existing. Local red sandstone (Triassic sandstone from Wirral, Cheshire or Merseyside) from existing stocks or similar new stone from alternative sources such as St Bees (Cumbria). To be free from defects, soft inclusions, cracks or fissures etc and correctly bedded.



#### 1.7.2 Handling and Storage

Transport stone with least handling possible. Stack carefully in vehicle with packing material to prevent damage.

Provide adequate lifting plant to unload and handle stones into position.

Store existing and new stone clear of the ground. Stack on a clean dry free-draining surface. Prevent contact with soil.

Use suitable non-staining material between and over the stones to prevent impact damage and chipping.

Cover with non-staining tarpaulins and protect from rain and frost.

Prevent soiling, chipping and contamination by salts and other deleterious substances.

Keep stonework clean during construction and until Practical Completion (PC).

#### 1.7.3 Inclement Weather

Do not use frozen materials and do not lay on frozen surfaces.

Do not carry out any work with mortars in frosty weather, when air temperature is below 5°C on a falling thermometer or 3°C on a rising thermometer.

Maintain temperature of the work above freezing until mortar has fully hardened.

Adequately protect newly erected work/masonry against rain and snow by covering when precipitation occurs and at the completion of each day's work.

Fixing of stone and cleaning down must ONLY be carried out when there is NO risk of severe frost or freezing, or forecast of the same. The contractor will be wholly responsible for any damage caused or attributed to frost.

Rake out and replace all mortar damaged by frost, and where instructed, rebuild damaged work.

#### 1.7.4 Protection

Prevent damage to stonework, particularly arrises and projecting features. Protect with wooden slats, boards, etc., securely fixed. Remove at Practical Completion.

Prevent staining and other disfigurement of stonework during construction.

#### 1.7.5 Laying Stonework

Dampen stones and lay on a full even bed of mortar with all joints filled to match existing. Use temporary lead or stainless steel distance pieces to ensure consistent joint width in ashlar and dressed work; remove when mortar is sufficiently strong.

Keep ashlar courses level and in line, and accurately plumb all wall faces, angles and features. Set out carefully to ensure satisfactory junctions and joints with adjoining or-built-in elements and components.

Keep stonework clean during construction and until Practical Completion. Ensure that no mortar encroaches on face when laying. Turn back scaffolding boards at night and during heavy rain. Rubbing to remove marks or stains will not be permitted.

#### 1.7.6 Fixing of Stone

Lay stones level and plumb, square and true with uniform joints of a consistent thickness unless specifically instructed by the Architect.

Construct the stone as follows:

- a) Spread sufficient mortar to bed each stone
- b) Ensure that there are no hard lumps in the mortar that could prevent even bedding.
- c) Use temporary bedding strips to assist even bedding.
- d) Moisten dry faces receiving mortar if necessary.
- e) Fill all joints and joggle joints solid. Hollow bedding is not permitted.
- f) Fit and grout solid all dowels and cramps, etc as the work proceeds.

#### 1.7.7 Provision of Dowels and Cramps

R16 stainless steel rod, embedded min 100mm into upper face of masonry units and resin bonded into stonework. Dowels to project min 50mm into corresponding socket in upper stone unit. Reuse existing dowel sockets if possible and ensure that any new dowels / sockets are located near the centre of the stone not at the edges.

## 2. Concrete Footings

### 2.1 Concrete mixes

Concrete generally: To BS 8500-2. For new concave pier foundations, designation: FND2. Coarse recycled aggregates and not permitted.

Substitution of standardized prescribed for designated concrete, generally to conform to BS 8500-2, clause 9. Substitution in accordance with BS 8500-1, Table A.14. Site mixing to conform to BS 8000-2.1, subsections 2, 3 and 4. Mix to be agreed in advance.

### 2.2 Placing And Compacting

Surfaces to receive concrete: Clean, with no debris, tying wire clippings, fastenings or free water. Timing: Place as soon as practicable after mixing and while sufficiently plastic for full compaction.

Temperature limitations for concrete: 30°C (maximum) and 5°C (minimum). Do not place against frozen or frost covered surfaces.

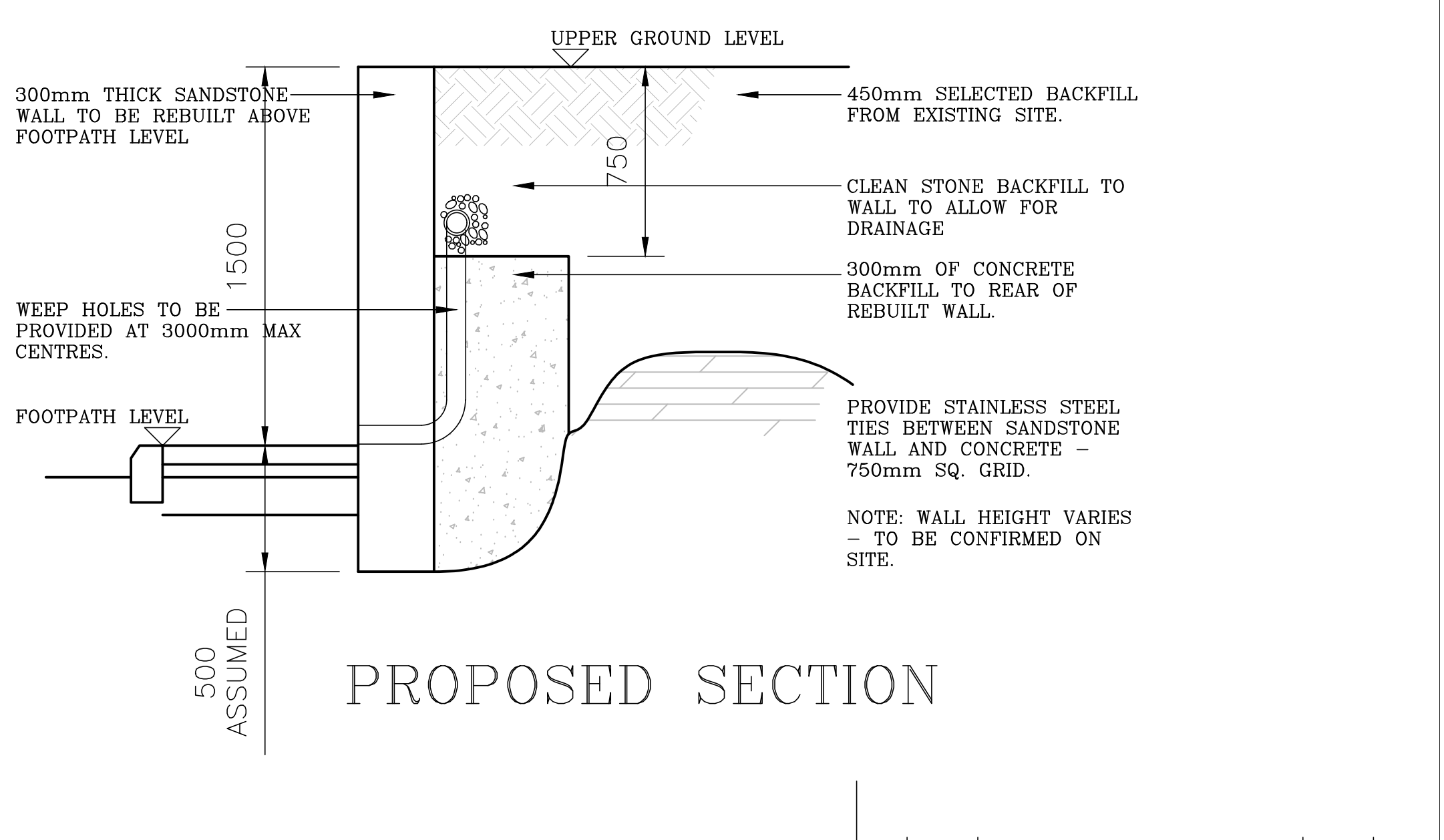
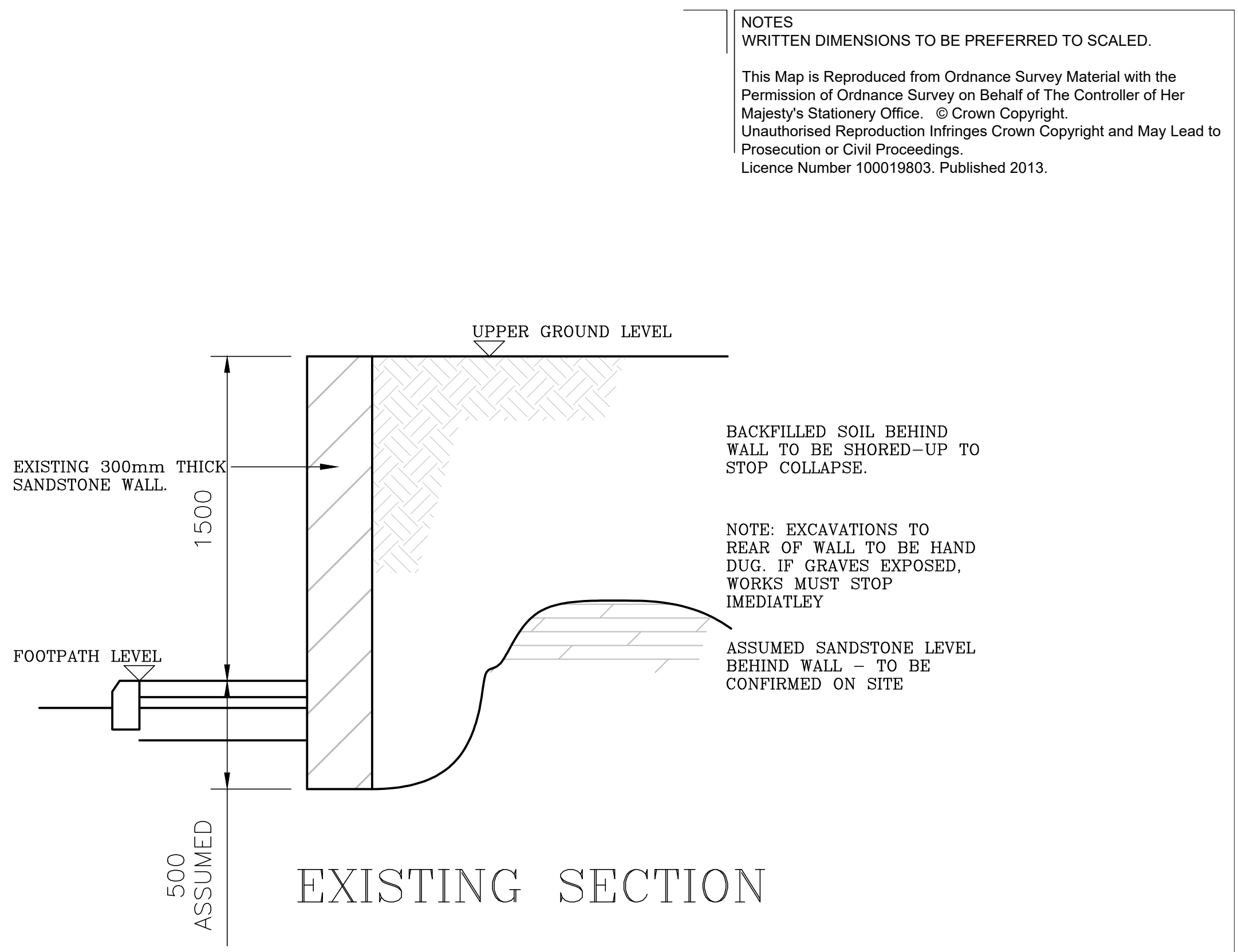
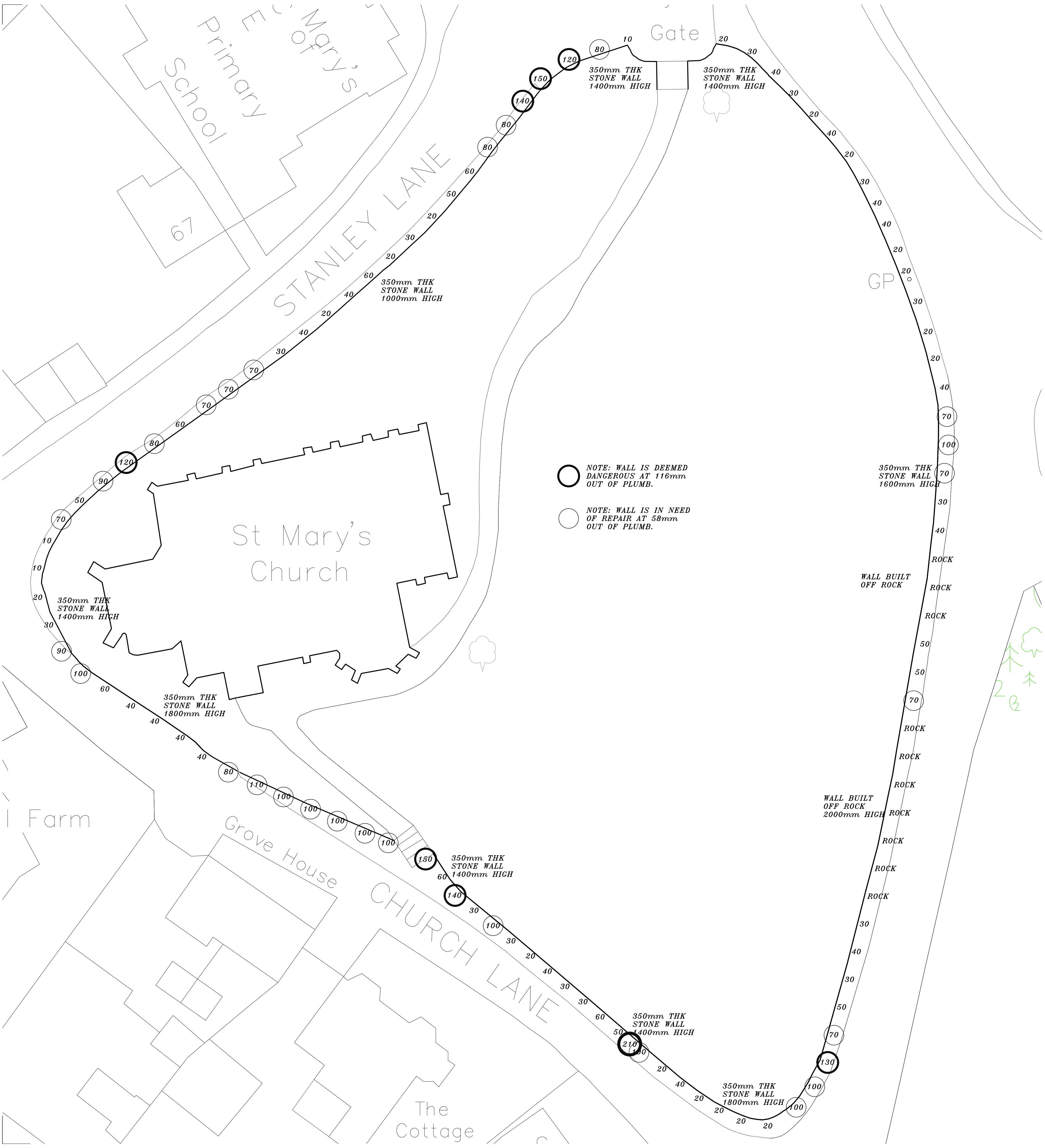
Compaction: Fully compact to full depth to remove entrapped air especially into corners. Continue until air bubbles cease to appear on the top surface.

### 2.3 Curing And Protecting

Evaporation from surfaces of concrete: Prevent throughout curing period. Top surfaces: Cover immediately after placing and compacting. Replace cover immediately after any finishing operations.

Curing periods: Surfaces will be exposed to the elements: 10 days (minimum). Other structural concrete surfaces: 5 days (minimum).

Protect concrete from shock, indentation and physical damage.



NOTES  
WRITTEN DIMENSIONS TO BE PREFERRED TO SCALED.

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A	18.06.22	Retaining wall detail added	I.Mc.	REVIEWED
REV	DATE		INITIALS	

**WIRRAL**  
DELIVERY SERVICES DIRECTORATE  
CONSTRUCTION & FACILITIES MANAGEMENT  
Hamilton Building,  
Conway Street,  
Birkenhead,  
Wirral, CH41 4FD.  
Tel. 0151 - 606 2000

PROJECT  
**St Marys Church,  
Church Road,  
Eastham, Wirral.**

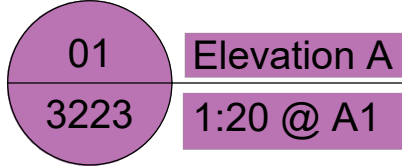
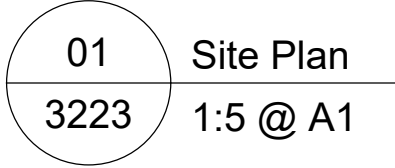
DRAWING TITLE  
**Condition survey of wall:**

Plumb Bob Survey

DRAWN I.Mc.	REVIEWED	AUTHORISED	DRAWING NO. <b>R58242 - 301</b>	REV. <b>A</b>
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DATE 20.08.21				
Q.A. DOCUMENT REFERENCE: *				

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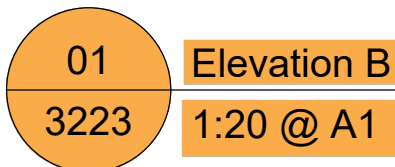


- ## CAREFULLY REMOVE AND REBUILD
- Carefully remove all of the stone and set aside for reuse.*
- Consolidate the exposed face by removing loose material cutting back as little as possible of ground.*
- Install reinforced concrete retaining wall sections with feet below road and pavement surface to Structural Engineers detail- refer to drawing R58242-301A*
- Remake the road surface where required.*
- Rebuild the stone walls against the new structure, ensure 'weep hole' drains are reinstated (Fixing detail as per SE specification) Refer to drawing R58242-301A*

*Clear any overgrown vegetation, excluding Lichen from walls to facilitate repair and re-pointing works.*

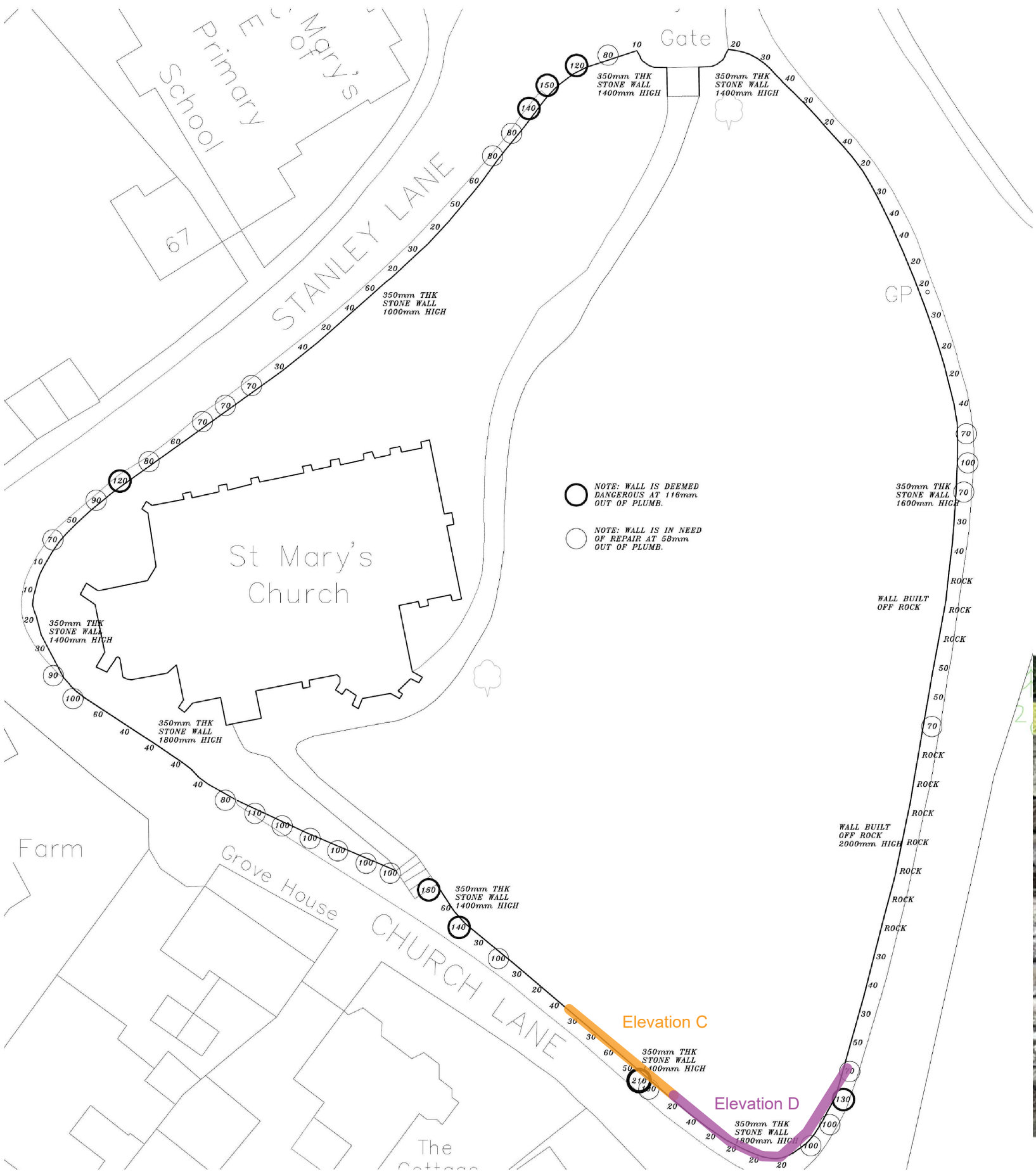
*Lime for mortar to be St Astier or equivalent hydraulic lime, strength NHL 3.5 unless stated otherwise.*

*No changes to the external aesthetic of the replaced areas of stone wall unless stated otherwise.*



- [illegible]





01 Site Plan  
3223 1:5 @ A1

IDENTIFIED WORKS  
Replace loose and damaged stone  
to isolated area



01 Elevation D  
3223 1:20 @ A1

#### KEY

##### CLEANING

Treat area of masonry with herbicide to kill any remaining root matter.

##### RE-DRESSING AND RE-POINTING

Dress back existing stone surface to remove all loose and exfoliating sections to a smooth finish with neat sharp edges ready for repointing.

Brush back all other stones with a soft bristly brush, in order to remove minor exfoliation.

Rake out all hard cementitious mortar and repoint with lime mortar with deepset/recessed pointing of approx 25mm

\*\* Prior to the commencement of all the work the contractor should prepare a dressing repair sample for the architect's approval and this should remain as a reference sample for the remainder of the works.

##### DANGEROUS STRUCTURE - REBUILD REQUIRED URGENTLY

##### REBUILD WILL BE REQUIRED IMMINENTLY (5 YEARS)

##### CAREFULLY REMOVE AND REBUILD

Carefully remove all of the stone and set aside for reuse.

Consolidate the exposed face by removing loose material cutting back as little as possible of ground.

Install reinforced concrete retaining wall sections with feet below road and pavement surface to Structural Engineers detail- refer to drawing R58242-301A

Remake the road surface where required.

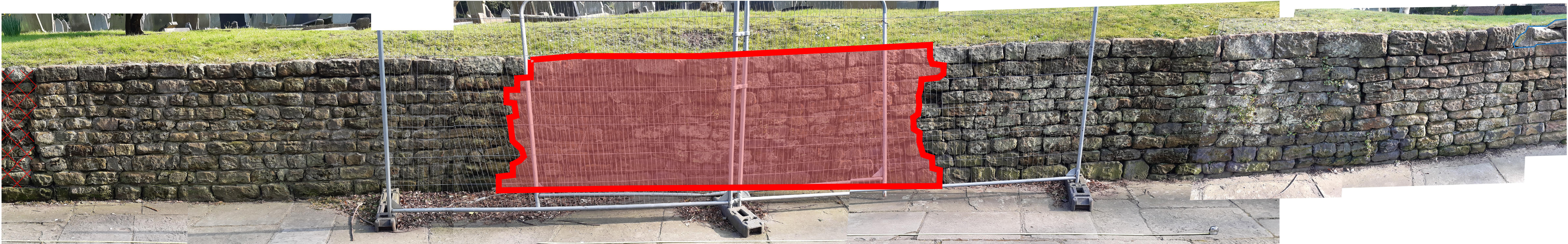
Rebuild the stone walls against the new structure, ensure 'weep hole' drains are reinstated (Fixing detail as per SE specification) Refer to drawing R58242-301A

#### NOTES GENERALLY

Clear any overgrown vegetation, excluding Lichen from walls to facilitate repair and re-pointing works.

Lime for mortar to be St Astier or equivalent hydraulic lime, strength NHL 3.5 unless stated otherwise.

No changes to the external aesthetic of the replaced areas of stone wall unless stated otherwise.



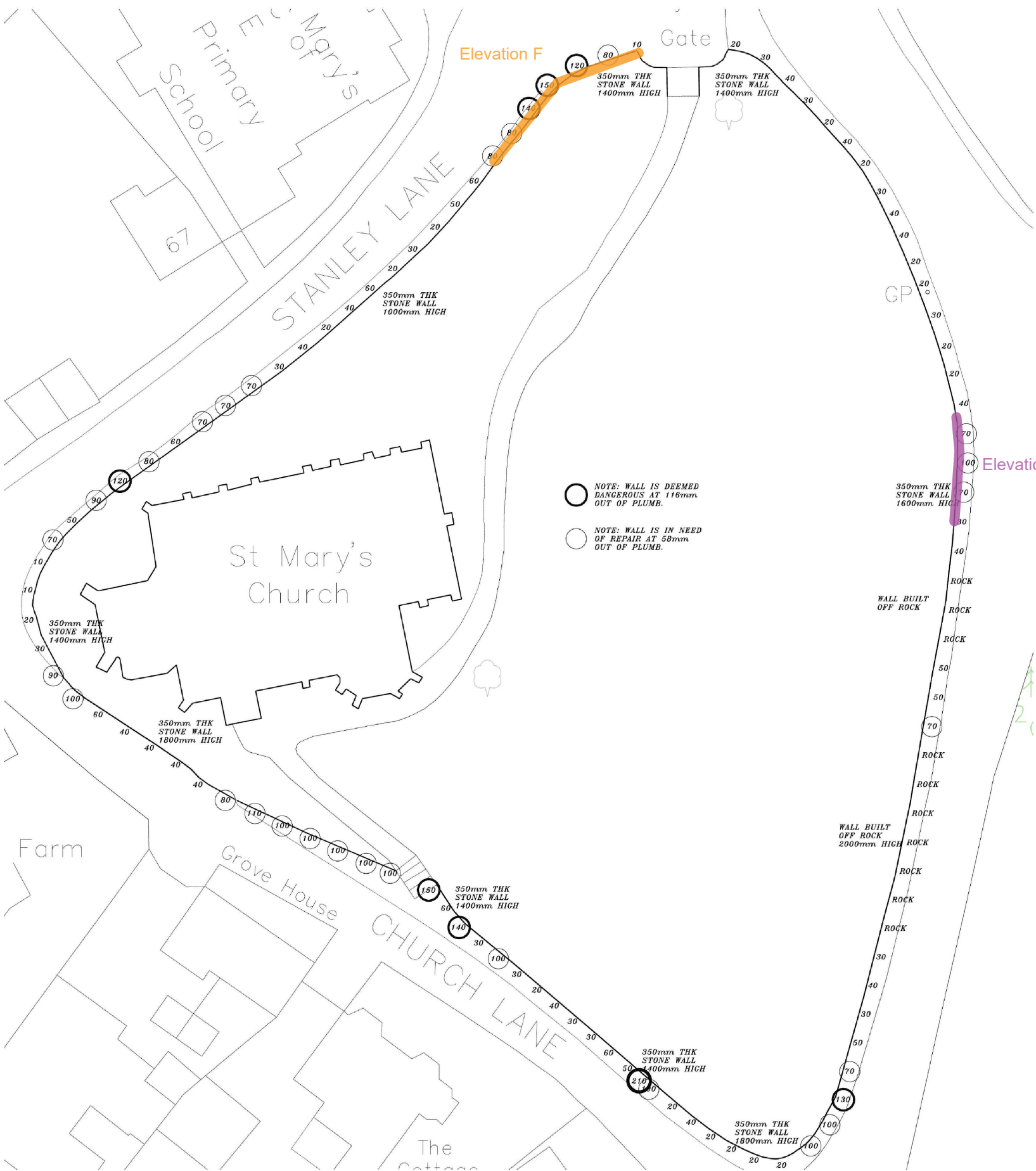
01 Elevation C  
3223 1:20 @ A1

Notes	1. Any dwg format drawing is to be read in conjunction with and at the scale of the accompanying pdf.									
	2. Where colours other than black or grey are used, the drawing must be plotted in colour.									
	3. For status 'C' (Construction) drawings all dimensions are to be checked on site by the contractor, scaling is for Local Authority purposes only.									
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	5. All information on this drawing is to be read in conjunction with the relevant Donald Insall Associates specification and trade contractors' drawings and information by specialists.									
	6. In the event of any discrepancy, please contact us immediately.									
	7. This drawing may contain survey information by others and is to be used solely for the purposes for which it was issued.									
	8. These are uncontrolled documents issued for information purposes only. If you have any queries regarding the drawings, please contact DIA immediately.									
	9. Please note DIA cannot be held responsible for any errors arising from changes made to an uncontrolled dwg file.									
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Drawing Status	F Feasibility									
	S Sketch Design									
	P Planning									
	B Building Control									
	D Developed Design									
	M Measurement									
	T Tender									
	C Construction									
	R Record									
Rev	Date	Dwn	Auth	Revision	0	29-07-22	LXW	TB	Initial Issue	

Donald Insall Associates Chartered Architects and Historic Building Consultants				Bridgegate House, 5 Bridge Place Chester CH1 1SA (+44) 01244 350 063 chester@insall-architects.co.uk			
				St Marys Church, Eastham			
				Elevations C & D Proposed Repairs			
Project		CD.ESM.05		No		2001	
Scale (A1)		1: VAR		Status		Revision	
				2D		0	





01 Site Plan  
3223 1:5 @ A1




02 Surplus Stone  
3223 1:20 @ A1




03 Area F - Side View  
3223 1:20 @ A1

Review scope to move wall away from the trees behind to avoid future damage. This would encroach on a public footpath approx 200mm - to be reviewed with the council.

#### KEY


 **CLEANING**  
Treat area of masonry with herbicide to kill any remaining root matter.


 **RE-DRESSING AND RE-POINTING**  
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 **DANGEROUS STRUCTURE - REBUILD REQUIRED URGENTLY**

 **REBUILD WILL BE REQUIRED IMMINENTLY (5 YEARS)**

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Remake the road surface where required.

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04 Elevation E  
3223 1:20 @ A1

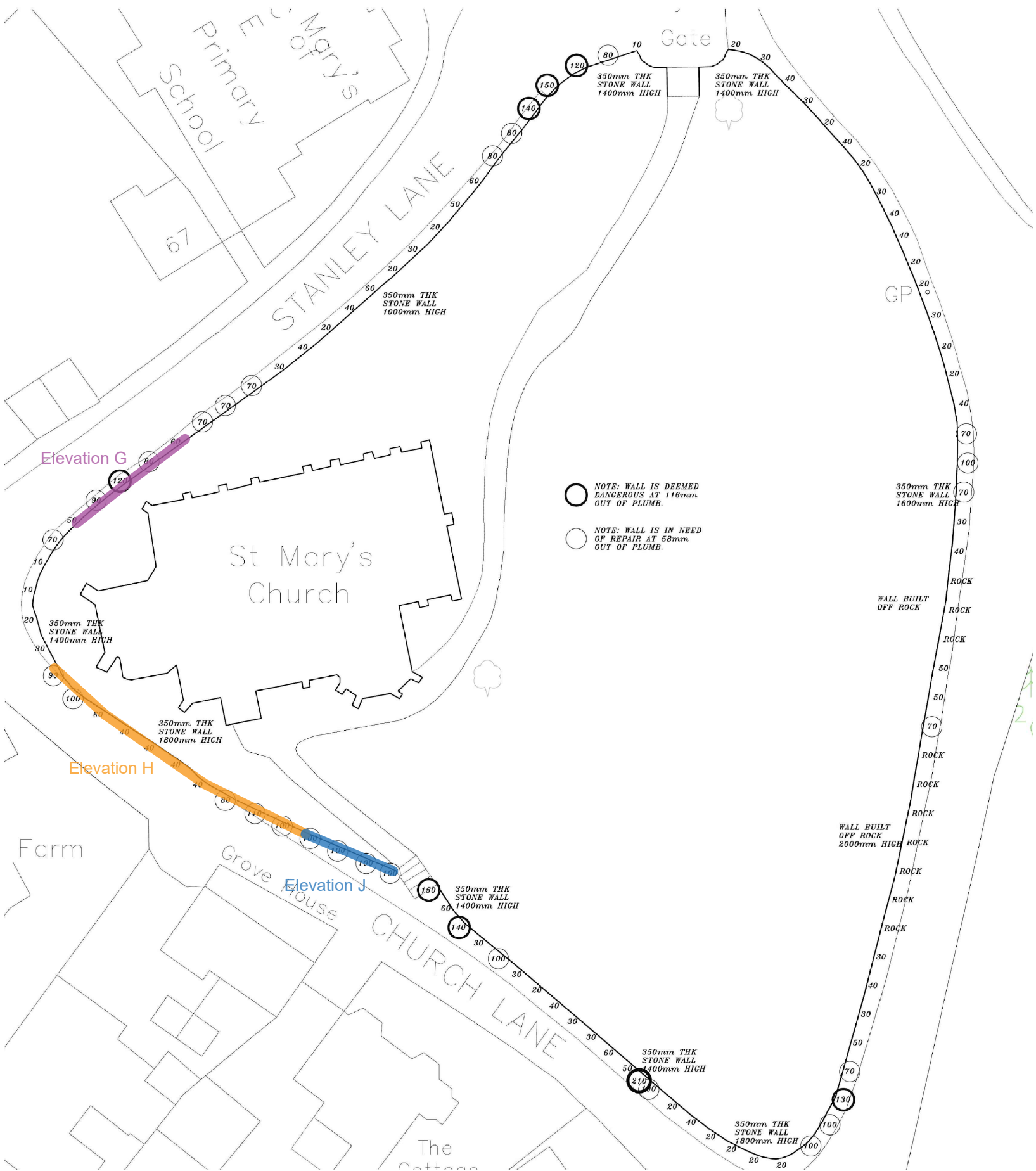


05 Elevation F  
3223 1:20 @ A1

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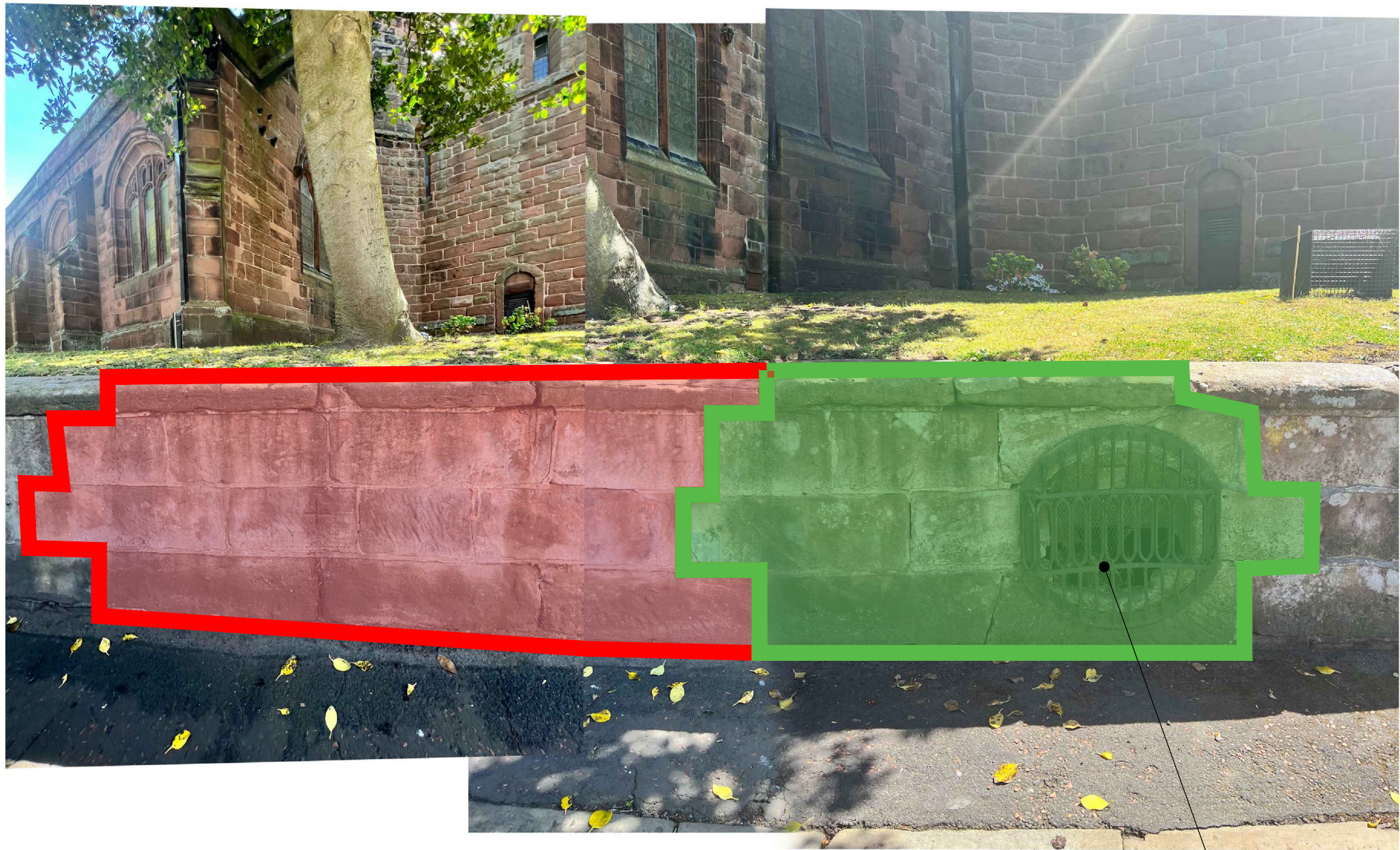
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01 Site Plan  
3223 1:5 @ A1


01 Area E  
3223 1:20 @ A1





IDENTIFIED WORKS  
Retain in-situ. Remove damaged mesh and replace with new rodent proofing mesh.

#### KEY

 **CLEANING**  
Treat area of masonry with herbicide to kill any remaining root matter.

 **RE-DRESSING AND RE-POINTING**  
Dress back existing stone surface to remove all loose and exfoliating sections to a smooth finish with neat sharp edges ready for repointing.  
Brush back all other stones with a soft bristly brush, in order to remove minor exfoliation.  
Rake out all hard cementitious mortar and repoint with lime mortar with deepset/recessed pointing of approx 25mm  
\*\* Prior to the commencement of all the work the contractor should prepare a dressing repair sample for the architect's approval and this should remain as a reference sample for the remainder of the works.

 **DANGEROUS STRUCTURE - REBUILD REQUIRED URGENTLY**

 **REBUILD WILL BE REQUIRED IMMINENTLY (5 YEARS)**

#### CAREFULLY REMOVE AND REBUILD

Carefully remove all of the stone and set aside for reuse.

Consolidate the exposed face by removing loose material cutting back as little as possible of ground.

Install reinforced concrete retaining wall sections with feet below road and pavement surface to Structural Engineers detail- refer to drawing R58242-301A

Remake the road surface where required.

Rebuild the stone walls against the new structure, ensure 'weep hole' drains are reinstated (Fixing detail as per SE specification) Refer to drawing R58242-301A

#### NOTES GENERALLY

Clear any overgrown vegetation, excluding Lichen from walls to facilitate repair and re-pointing works.

Lime for mortar to be St Astier or equivalent hydraulic lime, strength NHL 3.5 unless stated otherwise.

No changes to the external aesthetic of the replaced areas of stone wall unless stated otherwise.

IDENTIFIED WORKS  
Carefully remove compacted mortar repair and reinstate stone



01 Elevation H  
3223 1:20 @ A1



01 Elevation J  
3223 1:20 @ A1

<div>Notes</div> <div><div>1. Any dwg format drawing is to be read in conjunction with and at the scale of the accompanying pdf.</div><div>2. Where colours other than black or grey are used, the drawing must be plotted in colour.</div><div>3. For status 'C' (Construction) drawings all dimensions are to be checked on site by the contractor, scaling is for Local Authority purposes only.</div><div>4. Unless otherwise indicated, all dimensions are in millimeters.</div><div>5. All information on this drawing is to be read in conjunction with the relevant Donald Insall Associates specification and trade contractors' drawings and information by specialists.</div><div>6. In the event of any discrepancy, please contact us immediately.</div><div>7. This drawing may contain survey information by others and is to be used solely for the purposes for which it was issued.</div><div>8. These are uncontrolled documents issued for information purposes only. If you have any queries regarding the drawings, please contact DIA immediately.</div><div>9. Please note DIA cannot be held responsible for any errors arising from changes made to an uncontrolled dwg file.</div></div>	<div>Drawing Status</div> <div><div>F Feasibility</div><div>S Sketch Design</div><div>P Planning</div><div>B Building Control</div><div>D Developed Design</div><div>M Measurement</div><div>T Tender</div><div>C Construction</div><div>R Record</div></div>																																															
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## Eastham St Mary - Correspondence with parish and others

Attachments are listed according to the numbering on the supporting documents list

- Attachments in blue are included within the proposals section

Date	Message
<b>25/01/2023</b>  To: Caroline Hilton, Katy Purvis From: Lisa Parkes, Wirral Council  <b>With attachments</b>	<p>We are currently undertaking our annual site inspections and are coming across a number of walls and pathways that need attention.</p> <p>The following have been reported to date:</p> <p><b>St Marys, Eastham</b> – Retaining wall (currently working with Insall Architects)</p> <p><del>St Andrews, Bebington</del> – Pathways lifting and require levelling.</p> <p><del>Christchurch, Moreton</del> – Small wall by carpark collapsed</p> <p><del>St Barnabus, Bromborough</del> – Areas of sandstone wall require attention to prevent collapse</p> <p><del>Holy Trinity, Hoylake</del> – Loose coping stone and damage to two section of sandstone wall</p> <p>I am currently working to obtain further reports and quotes for the repairs and wish to start the process of applying for the required faculties and would be grateful if you could please forward me the required application.</p> <p><a href="#">2) Schedule of Works and Specification Notes dated 12 January 2023</a>  <a href="#">3) Drawing number R58242-301 Revision A, Condition Survey of Wall: Plumb Bob Survey of Wirral Council dated 18 June 2022</a></p>
<b>25/01/2023</b>  To: Lisa Parkes, Wirral Council From: Katy Purvis	<p>Thanks for your email, and hope you are well too. Thank you for all your work in looking after these closed churchyards.</p> <p>The repairs to the wall at Eastham will need faculty, but the parish will need to apply via the online faculty system on your behalf. I suggest you contact Sue Abraham (Churchwarden), copied in above, and ask her to start an application. If you could send all the technical documentation to me by email, I will send this for review and assist Sue in making an application</p>
<b>01/02/2023</b>  To: Lisa Parkes, Wirral Council From: Katy Purvis	<p>Please could you send the Donald Insall Associates drawings for the repairs at Eastham that are mentioned in the specification?</p>
<b>07/02/2023</b>  To: Katy Purvis	<p>Please see below link to drawings as requested.</p> <p><a href="https://we.tl/t-FtNQQmJd9n">https://we.tl/t-FtNQQmJd9n</a></p>

<p>From: Lauren Ward, Donald Insall Associates</p> <p><b>With attachments</b></p>	<p>4) Drawings of Donald Insall Associates date 29 July 2022 and numbered:</p> <p>2000 Elevations A &amp; B Proposed Repairs</p> <p>2001 Elevations C &amp; D Proposed Repairs</p> <p>2002 Elevations E &amp; F Proposed Repairs</p> <p>2003 Elevations G, H &amp; J Proposed Repairs</p>
<p><b>01/03/2023</b></p> <p>To: Susan Abraham</p> <p>From: Caroline Hilton</p>	<p>I am writing to let you know that at its meeting of 17 February 2023 the DAC considered the proposed repair works, and the Committee resolved, subject to the parish submitting a faculty application, to recommend the scheme with the following provisos:</p> <ol style="list-style-type: none"> <li>a. The works to be under the direction and subject to the inspection of the Scheme Architect</li> <li>b. The parish to undertake any archaeological watching brief required by the local planning authority</li> <li>c. If any human remains become exposed or are otherwise encountered during the course of the work: <ul style="list-style-type: none"> <li>• All work in the vicinity must stop immediately,</li> <li>• The remains must be lightly covered with soil</li> <li>• The Diocesan Registrar (and in her absence the Secretary to the Diocesan Advisory Committee) must be notified</li> <li>• The directions of the Diocesan Registrar must be followed.</li> </ul> </li> </ol> <p>This means that once you have submitted the faculty application on the Online Faculty System I will be able to raise the Notification of Advice so that the public notices can be displayed.</p>